

DCT Reservations for Virtual Theater Field Trip



Complete this form to request reservations for Virtual Theater Field Trip performances, dramashops or access to other DCT offerings. Open only to Pre-K/K-12 educational groups.

Questions? Contact Trish Long, School Engagement Liaison at fieldtrips@dct.org or call 214-978-0110.

I am seeking a Digital Access Pass for: *

Group Lead Name: *

First Name

Last Name

Group Lead Email: *

DCT emails confirmation, invoices, receipt, reminders, and production information to this address. The Group Lead is responsible for forwarding the invoice if payment will be issued by secretary/district/other party.

Grade level/age group (check all that apply): *

- Pre-K K 1st 2nd 3rd 4th 5th 6th 7th 8th High School

Please indicate your role in this educational organization: *

- Teacher Principal/Director Secretary PTA Representative Other

School Name: *

School District: *

School Phone: *

School Mailing Address: *

Address Line 1

Address Line 2

City

State

ZIP Code

Type of school: *

- Elementary School
- Middle/Junior High School
- High School
- K-8
- K-12
- Preschool
- Daycare
- Homeschool
- Other:

Do you want all login materials distributed to each individual teacher in charge of each location or just to you?: *

- Yes
- No

What form of payment will you be using? *

- Card
- Check
- PO Number
- Learning Partners

Number, if available

Would you like to put a card on file to be charged after confirmation is finalized?: *

- Yes
- No

If yes, please enter your credit card info below.

Please provide number of classrooms or distinct locations: *

Why do we need this information? Each classroom will need an individual password to access the content. To make this process as easy as possible for your students, we will use the teacher's last name as part of the password for the students to use. Providing direct contact information for each teacher allows us to better respond to them promptly should they need to call in for helpdesk support. The group leader will still act as the representative for the school.

A dramashop at DCT consists of a supporting workshop led by a professional theater artist using hands-on activities to emphasize important themes and concepts from the play or lesson. Cost: \$80.00 for each Dramashop workshop for up to 25 students. The \$80 per workshop fee will be added to your DCT Digital Pass Invoice and will be due upon receipt of invoice. For more information: Contact Nancy Schaeffer, Education Director at 214-978-0110, or e-mail nancy.schaeffer@dct.org.

Do you wish to add a Dramashop to your reservation?:

- Yes
- No

Required Acknowledgements:

I understand that I am not authorized to share, download, or distribute links provided to parties outside of my classroom community.

Payment is due one week prior to performance. I will not receive information about how to access the performance until payment is processed.

This Digital Access Pass form is not a guarantee of a reservation. If I do not receive confirmation from DCT within one week, it is my responsibility reach out to fieldtrips@dct.org.

All sales are final. DCT does not provide refunds or exchanges if anyone is absent on the day of performance. DCT does not provide refunds or exchanges if my school group does not access the performance on the designated dates.

Reservation & payment acknowledgement: *

Yes

Please select one of the following: *

- I certify that my school is registered with the Department of Education of the state where my school is located.
- I represent an educational group that does not meet either of the above requirements.

Is there any additional information that may help DCT accommodate your request?:

If you do not receive an email confirmation of this request, please email fieldtrips@dct.org to ensure your request went through. In order to be sure that you receive all communications related to this request, be sure you add fieldtrips@dct.org to your contact list to ensure delivery to your inbox. If you are unable to find the e-mail, please check your spam and junk folders.

Confirmation acknowledgement: *

Yes

Submit Form