

DCT Check List for Field Trips (in-person)

1. I submitted a reservation request via the [Field Trips website](#), and I included **ALL** teachers, students, parents, and chaperones who will be attending the performance in my count.
Please note: We will not be processing people at the door that are not on the list.
2. I received a follow-up confirmation email within two (2) business days from DCT. If the answer is no, please email fieldtrips@dct.org, or call the Field Trips Coordinator at 214-978-0120.
3. I paid the deposit and remaining balance or (DISD only) provided DCT with a Learning Partners voucher number and approval code.
4. I have arranged buses and/or car transportation for my group.
5. I have looked over DCT's Teacher Resource Guide for the show (which I received in my email confirmation from DCT).
6. On the day of the show (if possible): Everyone uses the restroom at our own facilities before going to the theater.
7. On the day of the show: Everyone in my group is wearing big smiles and ready to have a great time at the theater!