

Dallas Children's Theater Health and Safety Policies and Procedures

Dallas Children's Theater is committed to the safety and well-being of all students and staff. The following measures have been adopted to ensure a safe and fun environment for everyone.

For additional information, please contact Terry Feagin at terry.feagin@dct.org.

The following actions will be taken until the pandemic is downgraded and COVID-19 is no longer considered a major public health hazard.

BEFORE THE FIRST DAY OF DCT SUMMER CAMP:

- ☑ A release of liability waiver must be submitted. Additionally, all information about medicine and other special needs must have been submitted.
- ☑ On the first day of class, a Health Check Form must be submitted that morning. [Click here](#). Students will not be allowed to enter the building if this form has not been received. On subsequent days of camp—only changes to the form must be submitted.
- ☑ Students must wear a well fitting, CDC compliant mask while attending class.
- ☑ All students must bring a water bottle.
- ☑ Students eating lunch at DCT must bring their own lunches and drinks. Students may not share food or drinks at any time.
- ☑ No parents or visitors are allowed in the building at any time.

DROP-OFF:

Upon entering the DCT parking lot, cars will be directed to designated drop-off spots for each class. At each check-in spot, a DCT staff member will check the temperature of the student. On the first day of camp, the staff member will confirm that we have received the Health Check Form. On subsequent days, they will ask if there have been any changes. Only students enrolled in DCT classes will be permitted to enter the building. Students who have not submitted the Health Check Form on the first day or who have a temperature of 100°F or above will not be permitted to enter the building. Additionally, students experiencing symptoms of COVID-19 (coughing, shortness of breath, sore throat, nausea or vomiting) will not be permitted to attend camp.

Once in the building, students will be escorted to their classroom.

PICK UP:

Pick-up drivers need to display the DCT carpool sheet that will be provided in advance. Pick up will be at the same location in the parking lot as Drop off. Please note—**NO PARENTS OR DRIVERS ARE ALLOWED IN THE BUILDING AT ANY TIME.** Students will be escorted to their cars at dismissal. Please be on time for Pick up.

OTHER HEALTH AND SAFETY INFORMATION:

- Student to teacher ratio has been greatly reduced.
- Classes will not intermingle or be in the same rooms.
- Masks must be worn by all students and teachers and staff at all times except during lunch.
- Class activities have been modified to comply with social distancing guidelines so that students and teachers can remain at least six feet apart. At lunch time, students will have assigned seating and continue to social distance.
- Bathroom breaks will be staggered.

- There will be minimal movement in the building. Most students will remain in the same room during their class.
- There will be no in-person performances on the final class day. For selected classes, student performances will be recorded and shared with parents.
- No parents, guests, or visitors may enter the building at any time.
- There will be no sharing of class supplies or costumes or props.
- Hand sanitizer will be available in all spaces and frequent hand washing will be encouraged.
- Cleaning protocols will include enhanced janitorial cleaning with extra focus on more heavily occupied areas and high-touch surfaces. There will also be increased availability of cleaning solutions (EPA List N disinfectants) to employees for cleaning and sanitizing their workspaces and high-touch areas. Additionally, we will prop open doors as security allows to avoid creating high-touch areas.
- A deep and thorough disinfection cleaning will follow each session.
- DCT has increased HVAC circulation as feasible (we have installed all new MERV13 air filters, in addition to recently installed HVAC units).
- If a student or staff member becomes ill, they will be separated from the class and their parents notified to pick them up immediately.
- If a student or staff member or teacher reports a positive COVID-19 test during the week, that specific class will shift to a virtual format for the remainder of the session. Please note – we will not offer refunds if we must shift a class to a virtual format.
- Parents are **required** to alert DCT of any positive COVID-19 test results in their household immediately. Parents are also asked to keep students at home if they are ill or experiencing any symptoms.

**These procedures are subject to change based on state and federal regulations.
DCT will communicate any changes or updates.**